

**Who do I contact to get a rural address number for 9-1-1?**

**Gillespie County Rural 9-1-1 Addressing**  
101 West Main St. Mail Unit 9 Room B-101  
Fredericksburg, TX 78624  
www.gillespiecounty.org/page/rural\_addressing

Raynell Wilke, Rural Addressing Database Manager  
and County 9-1-1 Coordinator  
830-997-1726 | Fax 830-997-9867  
rural911ADDR@gillespiecounty.org

**Who do I contact about septic permitting? Is my property in the flood plain? Is there permitting for property that is in the flood plain?**

**Gillespie County On-Site Sewage Facilities/ Septic Permits/ Floodplain office**  
101 West Main St., Mail Unit 9, Room B-101  
Fredericksburg, TX 78624  
www.gillespiecounty.org/page/sanitation

Dwayn Boos, Designated Representative  
830- 997-8191 | dboos@gillespiecounty.org  
Office: M - F 8 am -12 pm & 1 pm - 5pm

**On-Site Sewage Facilities (OSSF)**

Ossf@gillespiecounty.org  
Gillespie County has adopted rules that require approved wastewater disposal in ALL areas of Gillespie County regardless of acreage size. Applicants must submit an application with required supporting information and fee(s) to the Gillespie County Sanitation Department for approval prior to starting construction on the OSSF.

**Floodplain Regulations**

Floodplain@gillespiecounty.org  
Floodplain regulations are enforced to protect public safety and health. To determine if your property/development is in the floodplain, contact Gillespie County Sanitation/ Floodplain Department or <http://msc.fema.gov/portal> to look at a flood map. A development permit is REQUIRED for any work performed in a designated flood-hazard boundary area; this includes new construction, improvements, or additions to existing structure (s) in the floodplain. Additional information can be found at the estimated Base Level Engineer viewer link:  
<https://webapps.usgs.gov/infrm/estbfe/>

**Where do I get information on obtaining access for an entrance if my property is off a State Hwy?**

**Texas Department of Transportation - Fredericksburg office**  
1623 E. Main St., Fredericksburg TX 78624  
830-997-4361| M – Thurs 7 am – 5:30 pm

When it is necessary to change owner, obtain, or modify access to a state-maintained highway, the owner/developer needs to contact the local TxDOT office to complete an application for a permit to construct a new or revise an existing driveway. While there is no fee for the permit, a permit is still required to ensure that the driveway location meets TxDOT’s criteria and regulations for access to the state highway system.

**Where do I get information on a permit to construct a driveway to my property off a county road?**

**Gillespie County Commissioners or County Engineer – County Courthouse**  
101 W Main St., Fredericksburg, TX 78624  
830-997-7503 | www.gillespiecounty.org

Gillespie County requires a permit to perform any construction in the Right-of-Way (ROW) of a County Road. This includes any driveway, construction entrance, or other improvement. The owner/developer needs to contact the County Commissioner or Engineer to complete an application for a permit to construct a new or revise an existing driveway. Permits are required to ensure that any construction meets the Road and Bridge criteria and regulations for the County Roads.

**Who do I call if I want to subdivide my property and it is located outside the ETJ (Extraterritorial Jurisdiction) of Fredericksburg?**

**County Subdivision Regulations Gillespie County Engineer Office**  
www.gillespiecounty.org/page/county\_engineer

Melissa Eckert, Gillespie County Engineer  
830-307-6196 | meckert@gillespiecounty.org



**Gillespie County Development Requirement Information**

*Revised March 2024*

*Visit*

[www.gillespiecounty.org](http://www.gillespiecounty.org)  
*for more information*

This document provides contact information for both existing and new developments in Gillespie County when located outside the city limits of Fredericksburg.

# Gillespie County Development Requirement Information

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## ***Who do I contact about registering my well? Where do I get a permit to drill my well?***

**Hill Country Underground Water Conservation District**  
508 S Washington St. | Fredericksburg, TX 78624  
830-997-4472 | [www.hcuwcd.org](http://www.hcuwcd.org)

The Hill Country Underground Water Conservation District has adopted rules that require wells used for irrigation, commercial, and public water supply be permitted with the District. District rules also required that permitted wells must be set back from property lines and other permitted wells. Consequently, it is important that individuals contact the District to find out what is required before beginning any commercial operation in Gillespie County.

## ***Where is the closest certified lab to test my well water?***

**Upper Guadalupe River Authority**  
125 Lehmann Drive, Suite 100 | Kerrville, TX 78028  
830-896-5445 | [www.ugra.org](http://www.ugra.org)

The UGRA Environmental Laboratory is a full-service laboratory serving Kerr County and surrounding areas. The Laboratory's analytical services include the bacteriological, chemical, and biological testing of water, wastewater, soils, and sludges. The Laboratory is certified by the Texas Commission on Environmental Quality and is one of the largest microbiological laboratories in the region.

## ***If I am a business, do I need to have a public water supply? Who do I call about storm water retention?*** **TCEQ Small Business & Local Government Assistance- Region 13**

210-490-3096 | [www.texasenvirohelp.org](http://www.texasenvirohelp.org)

The Small Business and Local Government Assistance program provides confidential technical assistance without the threat of enforcement. They are available to help you with any questions related to compliance with our rules or to our programs.

## ***Who do I contact for information on opening a business in Gillespie County?***

**Gillespie County Economic Development**  
302 East Austin St.  
Fredericksburg, TX 78624  
830-997-6523 | [www.gillespiecountyedc.com](http://www.gillespiecountyedc.com)  
E-mail: [edc@fbgtx.org](mailto:edc@fbgtx.org)

## ***Who do I contact if I want to place Manufactured Homes or RVs on my property outside FBG City Limits?***

**Gillespie County Engineer, Melissa Eckert**  
830-307-6196 | [meckert@gillespiecounty.org](mailto:meckert@gillespiecounty.org)

## ***Where do I get information on how to get electricity to my property?***

**Central Texas Electric Co-operative**  
386 Friendship Lane, P.O. Box 553,  
Fredericksburg, TX 78624  
830-997-2126 | [www.ctec.coop](http://www.ctec.coop)

## ***What are the requirements if my property is in the ETJ (Extraterritorial Jurisdiction) of the City of Fredericksburg?***

**City of Fredericksburg | Development Services**  
126 West Main Street  
Fredericksburg, Texas 78624  
830-997-7521 | [www.fbgtx.org](http://www.fbgtx.org)

## ***How do I find out if utility lines are buried on my property?***

**Dial 8-1-1 | [www.texas811.org](http://www.texas811.org)**

## ***Who do I contact if I have plans to open a food or beverage establishment?***

**Gillespie County Health Division**  
1906 N. Llano St., Fredericksburg, TX 78624  
830-997-7521 | [www.fbgtx.org](http://www.fbgtx.org)  
Kelli Olfers, Director of GCHD | [kolfers@fbgtx.org](mailto:kolfers@fbgtx.org)

The Gillespie County Health Division is responsible for permitting and conducting recurring inspections on all food and/or beverage service establishments within Gillespie County. These inspections are in accordance with State and local laws designed to protect the health and safety of the public.

**Texas Department of State Health Services**  
[www.dshs.state.tx.us/foods/manufacturers.aspx](http://www.dshs.state.tx.us/foods/manufacturers.aspx)  
512-834-6670 | [www.dshs.texas.gov](http://www.dshs.texas.gov)  
E-mail: [foods.regulatory@dshs.texas.gov](mailto:foods.regulatory@dshs.texas.gov)

## ***What are the requirements of ADA for public facilities?***

**Texas Department of Licensing and Regulation  
Elimination of Architectural Barriers**  
P.O. Box 12157  
Austin, Texas 78711  
800-803-9202 (in-state only) | [techinfo@tdlr.texas.gov](mailto:techinfo@tdlr.texas.gov)  
512-463-6599 | [www.tdlr.texas.gov/ab](http://www.tdlr.texas.gov/ab)

**Gillespie County Important Contacts**  
**Steve Olfers, Gillespie County Fire Marshall**  
830-889-0022 | [solfers@gillespiecounty.org](mailto:solfers@gillespiecounty.org)

**Texas A&M AgriLife Extension Office-  
Gillespie County**  
830-997-3452 | [Gillespie-tx@tamu.edu](mailto:Gillespie-tx@tamu.edu)

**County Clerk, Lindsey Brown**  
830-997-6515 | [gillespiecounty.org/page/county\\_clerk](http://gillespiecounty.org/page/county_clerk)